How to set up 2 Factor Authentication

You can **log in to Flowis** through **this URL ->** https://portal.yanfeng.-flowis.com/.

Use your credentials to sign in. In case **you forgot the credentials**, click on **the "Forgot your password" link.**

welcome to
Yanfeng Portal - Flowis

Authenticate your account

Two-factor authentication is required.

Please choose a two-factor authentication method. This method
will be used for your protection in all your future sign-ins.

Google auth   Email

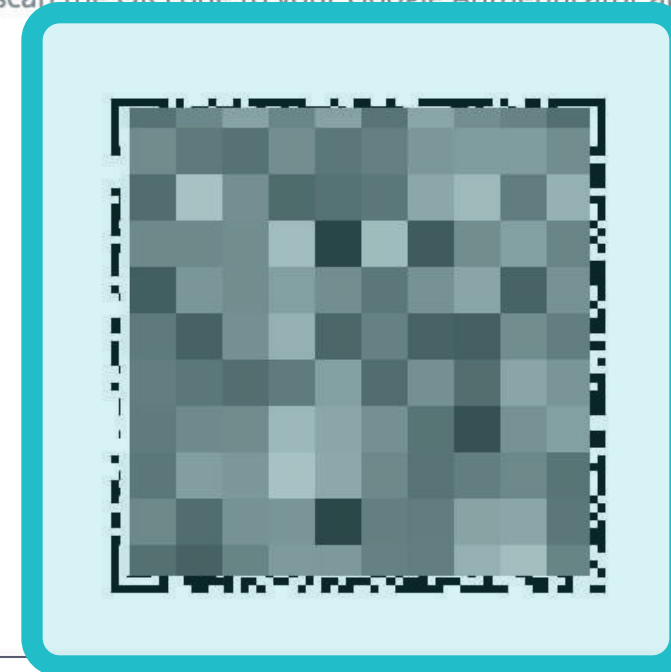Contact support   Go back to login page

Here you can choose **if you want to generate your authentication code via the Google authentication app**, or email.

The system **will remember your decision** for future logins.

We will **show you how it works if you choose the application.**

Welcome to

feng Portal - Flowis

Flowis

Authenticate your account

Please scan the OR code to your Google Authenticator application

Two-factor authentication code

Please enter the code from the two-factor authentication app on your mobile device. If your device is not available, please contact our support team.
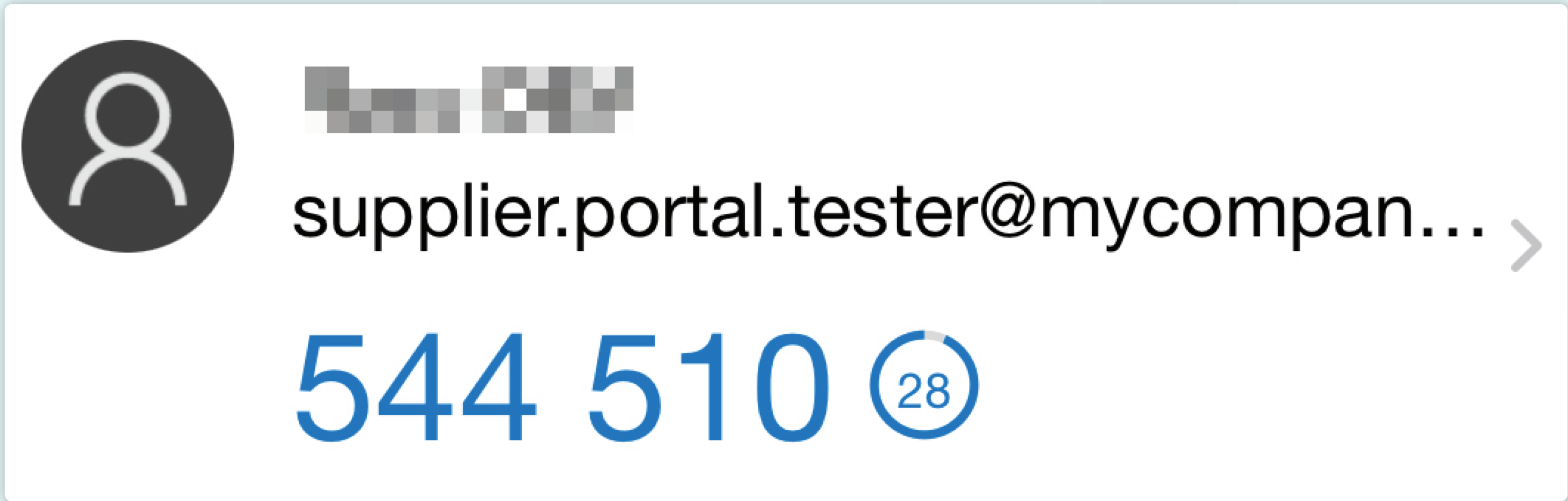
Verify code

Need help? ▾   Choose a different method

Open the Google authentication app on your smartphone and **add a new work account.**

The app will ask you to sign in **or use a QR code.**

Scan the QR code from the portal **with your smartphone.**

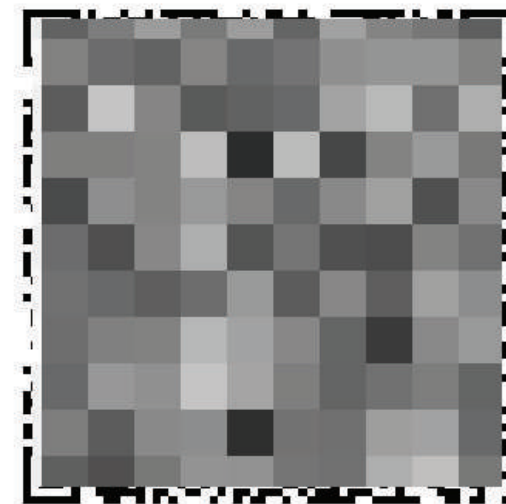This is how it will look **on your smartphone.**

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Welcome to

...feng Portal - Flowis

... Flowis

Authenticate your account

Please scan the QR code to your Google Authenticator application

Two-factor authentication code

Please enter the code from the two-factor authentication app on your mobile device. If your device is not available, please contact our support team.

Verify code

Need help? ▾   Choose a different method

Now you need to **fill in the authentication code** in the Flowis field for 2-factor verification **and press verify code button.**

The system will then **automatically sign you in.**

At Soft**Point** we also address **other key finance processes** such as:

GL

General ledger

- **Fixed assets:** fixed assets register, multiple books (e.g. GAAP, statutory, tax, etc.), different depreciation methods, and handling of acquisitions, disposals, and transfers.
- **Intercompany:** submission of exchange requests, routing, and approval, simultaneous posting to various ERP systems, reconciliation of intercompany balances, and payment approval.
- **Account reconciliations:** reconciliation cover sheets and balance explanations, auto-reconciliations, routing and approval, and integration with accounting software.
- **Lease accounting:** IFRS 16 requirements, lease obligations, and calculation of BS / PL balances.
- **Manual journals:** routing & approval, and automated recurring journals.
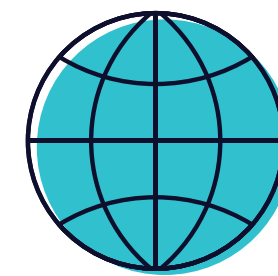- **GL reporting**

AR

Accounts receivable

- **Cash application:** matching customer payments with open items, automated breakdown of payments with remittances, and routing of discrepancies to relevant business owners.
- **Billing:** processing of billing requests and automated billing.
- **Business teams:** the resolution of discrepancies, submission of billing requests, and cash-flow forecasting.
- **AR reporting.**

softpoint.

If you want to know more about **Flowis** and our solutions, **visit our website or contact us via email.**

www.**softpoint**.tech

info@**softpoint.sk**