



2 Explicación del proceso de facturación a proveedores de Yanfeng

Purchase orders - Yanfeng Portal - F x Dashboard - Yanfeng Portal - F x

https://portal.yanfeng.flowis.com

Yanfeng Portal - Flowis

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- Dashboards
- Contacts
- General
- Invoice process flow**

ACTION LINKS

- Submit new invoice
- Pending invoice validation

DATA LINKS

- Invoices
- Remittance advices
- Purchase orders
- Open goods receipts
- Account details

REPORTED ISSUES

- Reported Issues

Dashboard

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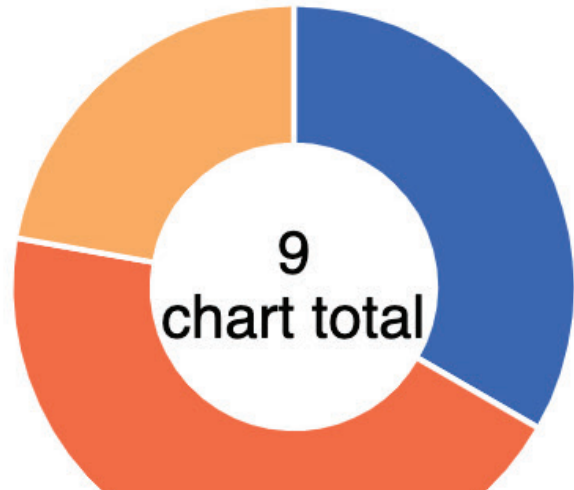
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- Submit invoice**
- Remittance advices**
- Invoices**
- Purchase orders**
- Open goods receipts**

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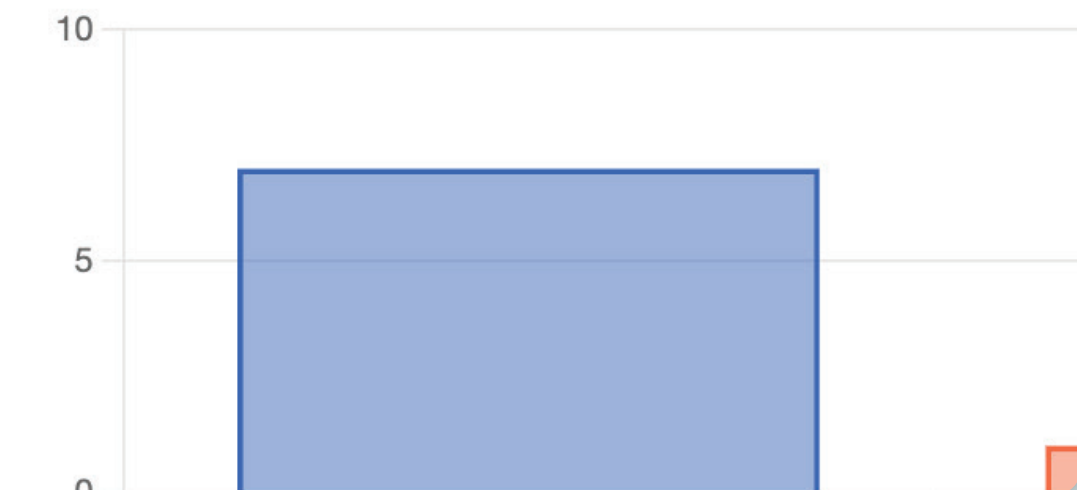
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Invoices overview (created from 1.1.2023)



9 chart total

Purchase orders overview (created from 1.1.2023)



Category	Value
Purchase orders	7

Para visualizar los detalles sobre los flujos del proceso de facturación, haz clic en la pestaña de la sección Panel.

Dashboard - Yanfeng Portal - F X +

https://portal.yanfeng.flowis.com/dashboards/182/preview

Dashboard

STAGING ?

Invoice process flow








	New invoice submitted in Supplier Portal	Note: It can take few minutes, till invoice will be released in Pending invoice validation tab.
	Received	The invoice is received by Yanfeng and is going to be validated and approved.
	Pending booking	The invoice has been successfully validated and currently is being reviewed and approved for booking in the accounting system.
	Approved and waiting for payment	The invoice successfully approved and booked - ready for payment.
	Paid or partially paid	The invoice has been paid in full or partial amount.
	Rejected	The invoice has been rejected either internally (<i>without notification to supplier</i>) or back to supplier.
	Closed as duplicate	The invoice is closed as duplicate. The same oninvoice is in the accounting system in open/booked/paid status already.

[In case of any process related question, please contact responsible query team.](#)

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Resumen de todos los pasos del proceso una vez presentada la factura.

Invoice process flow

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Este es el enlace con información sobre **a quién dirigirse en caso de preguntas relacionadas con el proceso.**

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Submit invoice Remittance advices Invoices Purchase orders Open goods receipts

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Invoices overview (created from 1.1.2023)

9 chart total

Purchase orders overview (created from 1.1.2023)

Para visualizar los detalles sobre los contactos, haz clic en la pestaña de la sección Panel.

yanfeng Portal - F x +

portal.yanfeng.flowis.com/dashboards/181/preview

Dashboard STAGING ? [bell icon] SP [power icon]

INVOICES - Whom to contact in case of issue?

Mailbox	Country (country of Purchase order)
PTP-query-CA@yanfeng.com	Canada
PTP-query-CZ@yanfeng.com	Czech Republic
PTP-query-DE-GERMANY@yanfeng.com	Germany
PTP-QUERY-HU@yanfeng.com	Hungary
PTP-query-IT@yanfeng.com	Italy
PTP-query-LUX@yanfeng.com	Luxembourg
PTP-Query-MX@yanfeng.com	Mexico
PTP-QUERY-SERBIA@yanfeng.com	Republic of Serbia
PTP-query-SK@yanfeng.com	Slovakia
PTP-query-ES@yanfeng.com	Spain
PTP-query-SAF@yanfeng.com	South Africa
PTP-query-UK@yanfeng.com	United Kingdom
PTP-query-US@yanfeng.com	United States of America

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[Technical support needed? Let us know!](#)

Lista de **todos los correos de contacto** en caso de **preguntas relacionadas con la factura en función del país.**

Whom to contact in case of issue?

	Country (country of Purchase order)
.com	Canada
.com	Czech Republic
Y@yanfeng.com	Germany
g.com	Hungary
.com	Italy
g.com	Luxembourg
g.com	Mexico
nfeng.com	Republic of Serbia
.com	Slovakia
.com	Spain
g.com	South Africa
.com	United Kingdom
.com	United States of America

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En caso de **problemas técnicos**, haz clic en el **enlace de la esquina inferior derecha** para crear un **ticket de soporte**.



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Módulo del libro mayor

- **Activos fijos:** registro de activos fijos, libros múltiples (por ejemplo, PCGA, reglamentarios, fiscales, etc.), diferentes métodos de depreciación y gestión de adquisiciones, enajenaciones y transferencias.
- **Operaciones intragrupo:** presentación de solicitudes de intercambio, envío y aprobación, contabilización simultánea en varios sistemas ERP, conciliación de saldos intragrupo y aprobación de pagos.
- **Conciliaciones de cuentas:** hojas de presentación de conciliación y explicaciones del balance, autoconciliaciones, envío y aprobación, e integración con el software de contabilidad.
- **Contabilización como arrendamientos:** requisitos de la NIIF 16, obligaciones por arrendamientos y cálculo del balance de situación/pérdidas y ganancias.
- **Diarios manuales:** envío y aprobación, y diarios recurrentes automatizados.
- **Informes del libro mayor**

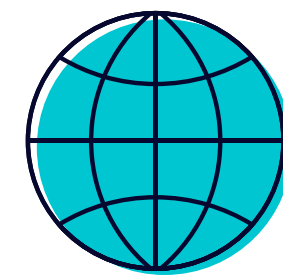


Módulo de cuentas por cobrar

- **Conciliación de pagos:** cotejo de los pagos de los clientes con las partidas abiertas, desglose automatizado de los pagos con las remesas y envío de las discrepancias a los propietarios de negocios pertinentes.
- **Facturación:** tratamiento de las solicitudes de facturación y facturación automatizada.
- **Equipos comerciales:** resolución de discrepancias, presentación de solicitudes de facturación y previsión de tesorería.
- **Informe AR.**

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Si deseas más información sobre **Flowis** y nuestras soluciones, **visita nuestro sitio web o contacta con nosotros por correo electrónico.**



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