



3 **Cómo visualizar las facturas**

Quick search

- Dashboards
- Contacts
- General
- Invoice process flow

ACTION LINKS

- Submit new invoice
- Pending invoice validation

DATA LINKS

- Invoices**
- Remittance advice
- Purchase orders
- Open goods receipts
- Account details

REPORTED ISSUES

- Reported Issues

INVOICES

Invoice status: select option

Invoice number: [input]

Invoice date: Invoice date from [input]

Net amount: Net amount from [input] to [input]

Tax amount: Tax amount from [input] to [input]

Total amount: Total amount from [input]

Currency: select option

Entity: select option

Packing slip: [input]

Shipment date: Shipment date from [input] to [input]

Search [input] Clear Clear and refresh

selected

| Entity | Supplier | Invoice status | Invoice status description | Invoice r |
|--------------------------|---|----------------------------------|---|-----------|
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Ti 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book: 123456 | |
| <input type="checkbox"/> | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : DE12340 | |
| <input type="checkbox"/> | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Ti 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book: JPMEXAM | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Ti 123456 - My Company Ltd. Co. KG | Rejected | The Invoice has been rejected internally. Ple. 234567 | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Ti 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book: 345678 | |
| <input type="checkbox"/> | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Ti 123456 - My Company Ltd. Co. KG | Rejected | The Invoice has been rejected to supplier. PI 987654 | |
| <input type="checkbox"/> | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in supplier por | |

Al hacer clic en la pestaña "Facturas", se mostrará la lista completa de tus artículos y sus estados.

Aquí puede visualizar si se ha pagado tu factura o está pendiente en el sistema, y otra información útil.

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tal.yanfeng.flowis.com/c/supplier_portal_invoces?table_layout_id=1019

Invoices

STAGING ? [Bell] SP [Power]

Invoice status
select option

Invoice number
[input] [input] [input] [input] [input]

Invoice date
Invoice date from [input] Invoice date to [input]

Net amount
Net amount from [input] Net amount to [input]

Tax amount
Tax amount from [input] Tax amount to [input]

Total amount
Total amount from [input] Total amount to [input]

Currency
select option

Entity
select option

Packing slip
[input] [input] [input]

Shipment date
Shipment date from [input] Shipment date to [input]

[Search] [Clear] [Clear and refresh]

El filtro de la parte superior se utiliza para filtrar la lista de artículos como, por ejemplo, si solo deseas visualizar los artículos que están pendientes en el sistema.

selected ▾

Default view ▾ [Transactions XLSX (Fast) ▾]

9 items | 1 page

| <input type="checkbox"/> | Entity | Supplier | Invoice status | Invoice status description | Invoice number | Invoice date | Net amount | Tax amount |
|--------------------------|---|---------------------------------|----------------------------------|--|------------------------|--------------|------------|------------|
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Tr | 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book | 123456 | 2022-07-01 | 500,00 | |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | DE12340100120123012000 | 2023-02-17 | 2 000,00 | |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | | | 0,00 | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Tr | 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book | JPMEXAMPLE | 2023-02-17 | 4 000,00 | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Tr | 123456 - My Company Ltd. Co. KG | Rejected | The Invoice has been rejected internally. Ple. | 234567 | 2022-07-06 | 250,00 | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Tr | 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book | 345678 | 2022-07-07 | 150,00 | |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | | | 0,00 | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Tr | 123456 - My Company Ltd. Co. KG | Rejected | The Invoice has been rejected to supplier. PI | 987654 | 2022-07-05 | 700,00 | |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in supplier por | | | 0,00 | |

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Invoices

STAGING ? [Bell] SP [Power]

Invoice status: select option

Invoice number: [input] [icon]

Invoice date: Invoice date from [input] Invoice date to [input]

Net amount: Net amount from [input] Net amount to [input]

Tax amount: Tax amount from [input] Tax amount to [input]

Total amount: Total amount from [input] Total amount to [input]

Currency: select option

Entity: select option

Packing slip: [input] [icon]

Shipment date: Shipment date from [input] Shipment date to [input]

[Search] [Clear] [Clear and refresh]

selected ▾

Default view ▾ [Transactions XLSX (Fast)]

9 items | 1 page

| Entity | Supplier | Invoice status | Invoice status description | Invoice number | Invoice date | Net amount | Tax amount |
|--------------------------|---|---------------------------------|----------------------------------|--|--------------|------------|------------|
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive T... | 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book 123456 | 2023-07-01 | 500,00 | |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : DE12340100120123012000 | 2023-02-17 | 2 000,00 | |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | | 0,00 | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive T... | 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book JPMEXAMPLE | 2023-02-17 | 4 000,00 | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive T... | 123456 - My Company Ltd. Co. KG | Rejected | The Invoice has been rejected internally. Ple. 234567 | 2022-07-06 | 250,00 | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive T... | 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book 345678 | 2022-07-07 | 150,00 | |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | | 0,00 | |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive T... | 123456 - My Company Ltd. Co. KG | Rejected | The Invoice has been rejected to supplier. PI 987654 | 2022-07-05 | 700,00 | |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in supplier por | | 0,00 | |

La lista de tus artículos contiene múltiples columnas con información, que están predefinidas en un diseño por defecto que se conoce como "Vista por defecto".

Si deseas **cambiar el orden de las columnas** o añadir o eliminar algunas, haz **clic en la flecha del menú desplegable** y **selecciona "Vista personalizada"**.

Invoice date from Invoice date to

Tax amount

Tax amount from Tax amount to

Entity

select option

Total amount

Total amount from Total amount to

Packing slip

Clear Clear and refresh

Default view Transactions XLSX (Fast)

Custom view

items | 1 page

| Supplier | Invoice status | Invoice status description | Invoice number | Invoice date | Net amount | Tax amount |
|---------------------------------|----------------------------------|--|------------------------|--------------|------------|------------|
| Supplier 1 | Approved and waiting for payment | The Invoice successfully approved and book | 123456 | 2022-07-01 | 500,00 | |
| 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | DE12340100120123012000 | 2022-02-17 | 2 000,00 | |
| 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | | | 0,00 | |
| Supplier 2 | Approved and waiting for payment | The Invoice successfully approved and book | JPMEXAMPLE | 2023-02-17 | 4 000,00 | |
| Supplier 3 | Rejected | The Invoice has been rejected internally. Ple. | 234567 | 2022-07-06 | 250,00 | |
| Supplier 4 | Approved and waiting for payment | The Invoice successfully approved and book | 345678 | 2022-07-07 | 150,00 | |
| 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | | | 0,00 | |
| Supplier 5 | Rejected | The Invoice has been rejected to supplier. PI | 987654 | 2022-07-05 | 700,00 | |
| 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in supplier por | | | 0,00 | |

9 items | 1 page

Invoices STAGING ? 🔔

Invoice status: select option

Invoice number:

Invoice date: Invoice date from Invoice date to

Net amount: Net amount from Net amount to

Tax amount: Tax amount from Tax amount to

Total amount: Total amount from Total amount to

Currency: select option

Entity: select option

Packing slip:

Shipment date: Shipment date from Shipment date to

Search

selected

| <input type="checkbox"/> | Total amount | Supplier | Purchase order | Entity | Invoice number |
|--------------------------|--------------|---------------------------------|----------------|---|------------------------|
| <input type="checkbox"/> | 500,00 | 123456 - My Company Ltd. Co. KG | PO123456 | DE038 - Yanfeng International Automotive Technology Germany s.r.l | 123456 |
| <input type="checkbox"/> | 2 000,00 | 123456 - My Company Ltd. Co. KG | | | DE12340100120123012000 |
| <input type="checkbox"/> | 0,00 | 123456 - My Company Ltd. Co. KG | | | |
| <input type="checkbox"/> | 4 000,00 | 123456 - My Company Ltd. Co. KG | PO56789 | DE038 - Yanfeng International Automotive Technology Germany s.r.l | JPMEXAMPLE |
| <input type="checkbox"/> | 250,00 | 123456 - My Company Ltd. Co. KG | PO234567 | DE038 - Yanfeng International Automotive Technology Germany s.r.l | 234567 |
| <input type="checkbox"/> | 150,00 | 123456 - My Company Ltd. Co. KG | PO345678 | DE038 - Yanfeng International Automotive Technology Germany s.r.l | 345678 |
| <input type="checkbox"/> | 0,00 | 123456 - My Company Ltd. Co. KG | | | |
| <input type="checkbox"/> | 700,00 | 123456 - My Company Ltd. Co. KG | PO987654 | DE038 - Yanfeng International Automotive Technology Germany s.r.l | 987654 |
| <input type="checkbox"/> | 0,00 | 123456 - My Company Ltd. Co. KG | | | |

9 items | 1 page

Como puedes ver, la **disposición de las columnas** ha cambiado.

Si deseas **modificarla**, cambiar el orden de las columnas, añadir o eliminar algunas de ellas, haz **clic en el botón "Personalizar"**.

Invoices

Custom columns order

| | |
|---|--|
| | <input type="checkbox"/> Check / Uncheck all |
| ↕ | <input checked="" type="checkbox"/> Total amount |
| ↕ | <input checked="" type="checkbox"/> Supplier |
| ↕ | <input checked="" type="checkbox"/> Purchase order |
| ↕ | <input checked="" type="checkbox"/> Entity |
| ↕ | <input checked="" type="checkbox"/> Invoice number |
| ↕ | <input type="checkbox"/> Currency |
| ↕ | <input type="checkbox"/> Document Type |
| ↕ | <input type="checkbox"/> Invoice date |
| ↕ | <input type="checkbox"/> Invoice status |
| ↕ | <input type="checkbox"/> Invoice status description |
| ↕ | <input type="checkbox"/> Net amount |
| ↕ | <input type="checkbox"/> Packing slip |
| ↕ | <input type="checkbox"/> Payment reference |
| ↕ | <input type="checkbox"/> Purchase order created? |
| ↕ | <input type="checkbox"/> Ruby eval + ERB component |
| ↕ | <input type="checkbox"/> Shipment date |
| ↕ | <input type="checkbox"/> Tax amount |
| ↕ | <input type="checkbox"/> Transaction File Form Component |

Save

Close

Al hacer clic en el botón "Personalizar", aparece una ventana emergente.

Aquí puedes marcar las columnas de la lista que quieres que se visualicen en el diseño. También puedes cambiar su orden con la función de arrastrar y soltar.

Una vez completado el diseño personalizado, pulsa el botón "Guardar" de la parte inferior de la pantalla emergente. El diseño personalizado se guardará para que puedas utilizarlo.

Si deseas **descargar la lista de facturas**, haz clic en el botón "**Transacción XLSX (Rápido)**".

Tax amount

Tax amount from Tax amount to

Total amount

Total amount from Total amount to

Entity

select option

Packing slip

Clear

Clear and refresh

Customize

Transactions XLSX (Fast)

9 items | page

Purchase order

Entity

Invoice number

| | | | |
|--------|----------|---|------------------------|
| Co. KG | PO123456 | DE038 - Yanfeng International Automotive Technology Germany s.r | 123456 |
| Co. KG | | | DE12340100120123012000 |
| Co. KG | | | |
| Co. KG | PO56789 | DE038 - Yanfeng International Automotive Technology Germany s.r | JPMEXAMPLE |
| Co. KG | PO234567 | DE038 - Yanfeng International Automotive Technology Germany s.r | 234567 |
| Co. KG | PO345678 | DE038 - Yanfeng International Automotive Technology Germany s.r | 345678 |
| Co. KG | | | |
| Co. KG | PO987654 | DE038 - Yanfeng International Automotive Technology Germany s.r | 987654 |
| Co. KG | | | |

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Invoices

STAGING ? [Bell] SP [Power]

Invoice status: select option

Invoice number: [input]

Invoice date: Invoice date from [input] Invoice date to [input]

Net amount: Net amount from [input] Net amount to [input]

Tax amount: Tax amount from [input] Tax amount to [input]

Total amount: Total amount from [input] Total amount to [input]

Currency: select option

Entity: select option

Packing slip: [input]

Shipment date: Shipment date from [input] Shipment date to [input]

[Search] [Clear] [Clear and refresh]

selected ▾ Default view ▾ Transactions XLSX (Fast) ▾

9 items | 1 page

| Entity | Supplier | Invoice status | Invoice status description | Invoice number | Invoice date | Net amount | Tax amount |
|--------------------------|---|---------------------------------|----------------------------------|--|------------------------|------------|------------|
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Tr | 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book | 123456 | 2022-07-01 | 50,00 |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | DE12340100120123012000 | 2023-02-17 | 2 000,00 |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | | | 0,00 |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Tr | 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book | JPMEXAMPLE | 2023-02-17 | 4 000,00 |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Tr | 123456 - My Company Ltd. Co. KG | Rejected | The Invoice has been rejected internally. Ple. | 234567 | 2022-07-06 | 250,00 |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Tr | 123456 - My Company Ltd. Co. KG | Approved and waiting for payment | The Invoice successfully approved and book | 345678 | 2022-07-07 | 150,00 |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in accounting : | | | 0,00 |
| <input type="checkbox"/> | DE038 - Yanfeng International Automotive Tr | 123456 - My Company Ltd. Co. KG | Rejected | The Invoice has been rejected to supplier. PI | 987654 | 2022-07-05 | 700,00 |
| <input type="checkbox"/> | | 123456 - My Company Ltd. Co. KG | Received | The Invoice is pending review in supplier por | | | 0,00 |

Para visualizar los detalles y una vista previa de una factura concreta, haz clic en el artículo que deseas comprobar y el sistema abrirá una pantalla de vista única.

rtal.yanfeng.flowis.com/transactions/RE0001213598

RE0001213598

STAGING

Invoice

Invoice details

| | |
|----------------------------|---|
| Entity | DE038 - Yanfeng International Automotive Technology Germany s.r.o. & Co. KG |
| Supplier | 123456 - My Company Ltd. Co. KG |
| Document Type | Invoice |
| Invoice status | Approved and waiting for payment |
| Invoice status description | The Invoice successfully approved and booked - ready for payment. |
| Invoice number | 123456 |
| Invoice date | 2022-07-01 |
| Net amount | 500,00 |
| Tax amount | 0,00 |
| Total amount | 500,00 |
| Currency | EUR |
| Purchase order | PO123456 |
| Packing slip | 123456 |
| Shipment date | 2022-07-01 |

Payment reference details

View in Input definitions

| Payment reference | Payment date | Payment amount | Currency |
|-------------------|--------------|----------------|----------|
| DE_1234567 | 2022-11-01 | 500,00 | EUR |

Download file: invoice_123456.pdf

MyCompany Ltd.Co.KG INVOICE

Hochstrasse 123
Berlin, 10115
DE123456789

| INVOICE # | DATE |
|-----------|------------|
| 123456 | 01.07.2022 |

BILL TO

Yangeng International
Automotive Technology
Slovakia s.r.o
Twin City C, Mlynske Nivy 14
SK2120001048

| DESCRIPTION | AMOUNT |
|--|--------|
| Raw Material PO: PO123456 Packaging Slip: 123456 | 500.00 |

En esta pantalla de vista única, puedes **ver la imagen de tu factura, los detalles de la factura, algunos detalles técnicos, los importes de la factura e información sobre los pagos.**

También puede **desplazarte por las distintas facturas pulsando las "flechas" situadas en la parte superior.**



En SoftPoint también abordamos
otros procesos financieros clave.



Módulo del libro mayor

- **Activos fijos:** registro de activos fijos, libros múltiples (por ejemplo, PCGA, reglamentarios, fiscales, etc.), diferentes métodos de depreciación y gestión de adquisiciones, enajenaciones y transferencias.
- **Operaciones intragrupo:** presentación de solicitudes de intercambio, envío y aprobación, contabilización simultánea en varios sistemas ERP, conciliación de saldos intragrupo y aprobación de pagos.
- **Conciliaciones de cuentas:** hojas de presentación de conciliación y explicaciones del balance, autoconciliaciones, envío y aprobación, e integración con el software de contabilidad.
- **Contabilización como arrendamientos:** requisitos de la NIF 16, obligaciones por arrendamientos y cálculo del balance de situación/pérdidas y ganancias.
- **Diarios manuales:** envío y aprobación, y diarios recurrentes automatizados.
- **Informes del libro mayor**

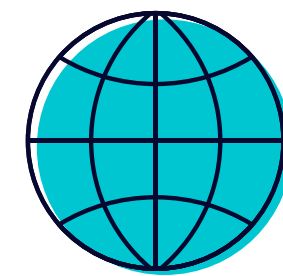


Módulo de cuentas por cobrar

- **Conciliación de pagos:** cotejo de los pagos de los clientes con las partidas abiertas, desglose automatizado de los pagos con las remesas y envío de las discrepancias a los propietarios de negocios pertinentes.
- **Facturación:** tratamiento de las solicitudes de facturación y facturación automatizada.
- **Equipos comerciales:** resolución de discrepancias, presentación de solicitudes de facturación y previsión de tesorería.
- **Informe AR.**

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